

MEETING	Democratic Services Committee
DATE	3 June, 2014
SUBJECT	Web-casting
PURPOSE	To present the latest information on web-casting developments
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1. At the last meeting of this Committee, a proposed work programme for introducing the Web-casting system was presented. It was as follows:-

DATE	ACTIVITY
End of March 2014	Receipt of final tenders on proposals for the submission of web-casting services for the Council
End of April 2014	Award of a two year contract for the successful company
May to September 2014	Period of piloting including:- <ul style="list-style-type: none"> • A demonstration for committee members and others • Training sessions on the system for members and officers • Testing by recording meeting without their broadcast
September to December 2014	Broadcasting meetings of the full Council and Planning Committee (when that meeting is in Caernarfon)
January 2015 onwards	Implementing a full programme of broadcasting the following regular meetings:- <ul style="list-style-type: none"> • Full Council • Planning Committee (when that meeting is in Caernarfon) Reviewing the work programme for the Cabinet and Scrutiny Committees to use the remainder of the Council's web-casting "hours" Considering whether there are any specific issues about which the Council would like to web-cast – eg very important messages
September 2015	Starting the process of regularly reviewing the use of the service in order to start to assess its continuation at the end of the current contract

2. By now, the contract for the work has been let, with Public-i, the major company operating in this area throughout Wales, being appointed to run the service on a two year contract. One of Public-i's officers will be present at the meeting to make a presentation to the committee on the system and the programme for its introduction, that could look a little different to that outlined above.

3. The committee will be aware of the Welsh Government grant that supported this development. The funding for the two year contract is now in place and the Council will have to closely monitor the use and effectiveness of the system to inform its decision about the future use beyond that date.

4. The committee's observations are sought.